

Hosting Policy

1. Purpose

The purpose of this Hosting Policy is to ensure a safe, supportive, and enriching environment for international students who are placed in host accommodations through SCOTS English College. This policy outlines the responsibilities and expectations for both hosts and students to foster a positive and effective cultural exchange.

2. Eligibility Requirements

2.1 Host Criteria

- **Accommodation:** Hosts must provide a clean, safe, and fully furnished room with necessary amenities. Private rooms are preferred, and shared bathrooms must be clean and functional.
- **Location:** Accommodations should be within a reasonable distance from the college or have accessible public transport options.
- **Background Check:** All hosts must undergo a background check and provide references.
- **Insurance:** Hosts must have appropriate home and liability insurance.

2.2 Student Criteria

- **Age:** Students must meet the age requirements specified by the college.
- **Health and Safety:** Students should have appropriate health insurance and meet any required medical clearances.

3. Host Responsibilities

3.1 Accommodation Standards

- **Cleanliness:** Ensure the accommodation is clean and well-maintained.
- **Safety:** Provide a safe living environment, including functioning smoke detectors and secure locks.
- **Amenities:** Offer access to essential amenities such as Wi-Fi, laundry facilities, and kitchen use.

3.2 Communication

- **Welcome:** Offer a warm welcome and orientation to the students upon arrival.
- **Support:** Be available to address any concerns or issues that may arise during the student's stay.

- **Cultural Sensitivity:** Respect and support the student's cultural background and personal preferences.

3.3 Compliance

- **College Policies:** Adhere to all policies and guidelines set forth by SCOTS English College.
- **Legal Requirements:** Comply with local regulations regarding housing and tenant rights.

4. Student Responsibilities

4.1 Conduct

- **Respect:** Respect the host's home, including privacy, property, and household rules.
- **Cleanliness:** Maintain cleanliness in personal areas and shared spaces.
- **Communication:** Report any issues or concerns to the host or college promptly.

4.2 Compliance

- **College Policies:** Adhere to the college's code of conduct and housing guidelines.
- **Legal Requirements:** Follow local laws and regulations related to living arrangements.

5. Support and Monitoring

5.1 Support Services

- **Assistance:** The college provides support for both hosts and students through regular check-ins and a dedicated housing coordinator.
- **Emergency Contact:** Provide emergency contact information for both hosts and students.

5.2 Monitoring

- **Feedback:** Collect and review feedback from students and hosts to ensure the quality of the hosting experience.
- **Inspections:** Conduct periodic inspections of the accommodation to ensure compliance with safety and cleanliness standards.

6. Conflict Resolution

6.1 Reporting Issues

- **Procedure:** Students and hosts should report any issues to the housing coordinator as soon as they arise.
- **Resolution:** The college will mediate and work towards a fair resolution for any disputes or concerns.

6.2 Termination

- **Notice:** Either party may terminate the hosting arrangement with reasonable notice, as outlined in the host agreement.
- **Rehousing:** The college will assist in finding alternative accommodation if necessary.

7. Amendments

This policy is subject to periodic review and may be amended to reflect changes in regulations or feedback from hosts and students. Any changes will be communicated to all parties involved.

8. Contact Information

For any questions or further information regarding this policy, please contact:

- **Housing Coordinator:** Patrick Hayeck
 - **Email:** patrick@scotsenglish.edu.au
 - **Phone:** + 61 2 8201 5281
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Acknowledgment

By participating in the hosting program, both hosts and students agree to adhere to the guidelines outlined in this Hosting Policy.

Thank you for contributing to a positive and enriching experience for our international students. Your commitment and support are greatly valued!